

**Hall Rental Agreement/Invoice**  
**Carman Active Living Centre**  
47 Ed Belfour Drive, Box 2224 Carman, MB R0G0J0  
Phone 745- 2356 Fax 745-6611 email [carmanalc@gmail.com](mailto:carmanalc@gmail.com)

Name of Organization \_\_\_\_\_ phone: \_\_\_\_\_ Fax \_\_\_\_\_

Contact person \_\_\_\_\_ phone: \_\_\_\_\_

Address \_\_\_\_\_ email \_\_\_\_\_

Purpose of Rental \_\_\_\_\_ Liquor Y N

Date(s) \_\_\_\_\_ Hrs \_\_\_\_\_ to \_\_\_\_\_

Miscellaneous comments (caterer, etc.) \_\_\_\_\_

**FEE AGREEMENT**

Basic Hall Rent:

\$100. **weekday** meeting rental (1-4 hours)

\$200 weekday meeting rental

\$300 weekend rentals (Sat or Sun)

\$100.00 Bar use (any time)

(permit and bartender, plastic cups, mix and ice must be provided by renter) \$ \_\_\_\_\_

Kitchen Use \$75.00 per day  
(includes use of dishwasher, fridges, freezers, stoves, pots & pans) \$ \_\_\_\_\_

Plus \$1.50 per setting to maximum 200 people  
(glasses, cups, wineglasses, plates, cutlery, etc) \$ \_\_\_\_\_

Additional Fees - Tablecloths \$5. Ea \$ \_\_\_\_\_  
Laptop Projector \$30.00 \$ \_\_\_\_\_  
Extra day set up (after 7pm) Fri or Sat \$75.00 \$ \_\_\_\_\_  
Hall set up fees\*\*\*see note \$ \_\_\_\_\_

TOTAL FEES \$ \_\_\_\_\_

Less Booking Deposit \$ \_\_\_\_\_ cheque cash date \_\_\_\_\_

Balance Owing \$ \_\_\_\_\_ cheque cash date \_\_\_\_\_

I the renter have read and agree to the attached regulations and schedules.

Signature of renter \_\_\_\_\_

Signature \_\_\_\_\_ Rental booking date \_\_\_\_\_  
ALC representative

\*\*\*\*Note: Tables and chairs can be set up by the ALC if required, extra charges will be applied depending on number of people.

Revised Aug/17